

**GENERAL MEETING OF THE BOARD OF DIRECTORS
OF THE NORTH EAST TEXAS
REGIONAL MOBILITY AUTHORITY**

RESOLUTION NO. 14-45

WHEREAS, the North East Regional Mobility Authority ("NET RMA") was created pursuant to the request of Gregg and Smith Counties and in accordance with provisions of the Transportation Code and the petition and approval process established in 43 Tex. Admin. Code § 26.1, et seq. (the "RMA Rules"); and

WHEREAS, the Board of Directors of the NET RMA has been constituted in accordance with the Transportation Code and the RMA Rules; and

WHEREAS, subsequent to the initial formation of the NET RMA the Counties of Cherokee, Rusk, Harrison, Upshur, Bowie, Panola, Van Zandt, Wood, Titus, and Kaufman joined the Authority and are represented on the Board of Directors; and

WHEREAS, access to a NET RMA business credit card for use by staff would increase efficiency in carrying out the normal business and operational activities of the Authority; and

WHEREAS, the Interim Executive Director has obtained a preliminary approval from Texas Bank and Trust to establish a business credit card with up to a Two Thousand Five Hundred Dollars (\$2,500.00) line of credit contingent upon the delivery of an authorizing resolution of the Board to Texas Bank and Trust; and

WHEREAS, the Interim Executive Director recommends approval to obtain a NET RMA business credit card, with the understanding that: 1) the card shall be used solely for NET RMA-related expenses, included necessary travel expenses, office supplies, and other expenses directly related to NET RMA business; 2) NET RMA employees shall be the only authorized users of the card; 3) the credit limit for the card shall not exceed \$2,500.00; 4) all expenditures incurred via the NET RMA business credit card shall be subject to review by the NET RMA's accountants and made in accordance with the NET RMA Reimbursement and Travel Policy; 5) all purchases made with the card in excess of \$1,000.00 shall be authorized by the Interim Executive Director in advance of the purchase in writing; and 6) receipts shall be provided for all purchases made with the card in excess of \$20.00.


NOW THEREFORE, BE IT RESOLVED, that the Board of Directors of the NET RMA hereby approves obtaining a business credit card to be used solely by authorized NET RMA employees for normal NET RMA-related business and operational expenditures; and

BE IT FURTHER RESOLVED, that use of the NET RMA business credit card shall be subject to the restrictions and requirements set forth in this Resolution; and

BE IT FURTHER RESOLVED, that the Interim Executive Director is authorized to take such actions consistent with this resolution as may be necessary to obtain the NET RMA business credit card.


Adopted by the Board of Directors of the North East Texas Regional Mobility Authority on the 14th day of October, 2014.

Submitted and reviewed by:



C. Brian Cassidy
General Counsel for the North East
Texas Regional Mobility Authority

Approved:



Linda Thomas
Chair, Board of Directors
Resolution Number 14-45
Date Passed: 10/14/14