



MEETING NOTICE

TO: North East Texas Regional Mobility Authority Board Members
FROM: Gary Halbrooks
DATE: Tuesday, October 17, 2023
SUBJECT: **October Board Meeting**

The next meeting of the NET RMA is scheduled as follows:

DATE: Tuesday, October 17, 2023
TIME: 1:30 PM
PLACE: NET RMA Offices
1011 Pruitt Place
Tyler, Texas 75703

Enclosed please find the agenda and other pertinent information for your review prior to the meeting. Should you have any questions, please call Megan Page at 903.630.7894.

NORTH EAST TEXAS REGIONAL MOBILITY AUTHORITY (NET RMA)
BOARD OF DIRECTORS REGULAR MEETING
Tuesday, October 17, 2023, 1:30 PM
NET RMA Offices
1011 Pruitt Place
Tyler, Texas 75703

1. CALL TO ORDER AND DECLARATION OF QUORUM.

Notice of this meeting was posted with the Secretary of State's Office and on the NET RMA website and office on Friday, October 13, 2023.

2. OPEN PUBLIC FORUM/COMMENT PERIOD.

3. WELCOME AND INTRODUCTION OF BOARD MEMBERS.

In Person – Gary Halbrooks, Dave Spurrier, Curtis Rath, Larry Kellam, Marcia Daughtrey, Chet Clayton, John Ray

Via Zoom – Ben Hamilton, Andrea Williams-McCoy, Larry Morse, John Cloutier, Dan Droege, Keith Honey, Rush Harris, Jason Ray

Guest – Judge Chad Sims

4. CHAIR'S REPORT.

Gary Halbrooks

Gary Halbrooks – Gave an update on Holiday Luncheon prior to the November Board Meeting, talked about John Ray being in Israel recently and on the news, and discussed the decision to make board meetings in the Tyler Office and not travel.

Dave Spurrier – He believes that it is important to have board meetings away. He then listed a couple of issues.

Discussion ensued with the board members regarding board meeting schedule.

5. DISCUSSION, CONSIDERATION AND APPROVAL OF THE MINUTES FOR THE SEPTEMBER 12, 2023 REGULAR BOARD MEETING.

1st - John Ray; 2nd – Curtis Rath; Motion approved.

6. COMMITTEE REPORTS.

7. REVIEW AND ACCEPTANCE OF NET RMA FINANCIAL STATEMENTS.

Dianne – Total revenue is over budget by 17%, total revenue and fees (video, net) is under budget by 22%, total operating revenue is over budget at 4%, total operating expense is over by 8%. Toll 49 operating expenses is over budget at 6%, total other income budget is over by 9%, and total net income is over budget by 60%. Questions?

1st – Larry Kellam; 2nd – Marcia Daughtrey, Motion Approved.

8. PRESENTATION ON HARRISON COUNTY PRIORITY PROJECT.

Judge Sims gave a presentation on the Harrison County Priority Project. Details about this project can be found on the NET RMA Website (netrma.org).

Gary Halbrooks presented the check to Judge Sims.

**9. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE AWARD OF PRIORITY PROJECT GRANTS.
(RESOLUTION 23-22)** **Action Item**

Glenn Green – Two projects were presented this year for Priority Projects: one from Titus County and one from Harrison County. The committee recommends we award the money to Titus County and give Harrison County the opportunity to raise the rest of the funds. NET RMA would only be awarding them 30%. Before the award is given, they must raise the rest of the funds.

Discussing ensued between board members.

1st – John Cloutier, 2nd – Dave Spurrier, Marcia Daughtrey – No; Motion Approved

10. COMPREHENSIVE REPORT ON TOLL 49 TOLLING TRANSACTIONS AND REVENUE. **CDM SMITH**

Justin discussed the following items in his board presentation: regional economic trends, monthly transaction trends, toll gantry comparison, current usage characteristic, daily transaction comparisons, and observed vs. forecasted transactions comparison.

Overall, demand and use of Toll 49 has increased from 2022 to 2023.

**11. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE WORK AUTHORIZATION NO. 10 WITH SICE, INC. FOR TOLL COLLECTION SYSTEM MAINTENANCE SERVICES FOR FY 2024.
(RESOLUTION 23-23)** **Action Item**

Glenn Green – The amount is approximately \$500,000. It allows the systems and hardware to remain updated and functioning. This is normal business, and it is included in our budget. Staff recommends.

Discussion ensued between Board Members and Glenn Green.

1st – John Ray, 2nd - Larry Morse; Motion Approved.

**12. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE A REQUEST FOR PROPOSALS FOR THE 2024 TOLL 49 MAINTENANCE PROJECT.
(RESOLUTION 23-24)** **Action Item**

Glenn Green – Our maintenance contract is coming to an end, and we need approval to reprocur this service through the competitive bidding process. Once this is complete, we will bring the recommendation to you.

Dave Spurrier – Do you see any surprises coming? How much money?

Glenn Green – 1.5 Million

Discussion ensued between Board Members and Glenn Green.

Glenn Green – No surprises at this time.

Keith Honey – How much interest have we had in the past?

Glenn Green – Not significant, but we have had interest. This contract is not a specified amount but as need basis.

Discussion ensued about the budget amount that was used in the past for maintenance.

Dianne – I can tell you in the past we have almost used the entire 1.5-million-dollar budget.

1st – John Ray; 2nd – Marcia Daughtrey; Motion approved.

**13. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN INTERLOCAL AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTATION FOR INCIDENT RESPONSE FOR MAINTENANCE AND TRAFFIC OPERATIONS.
(RESOLUTION 23-25)**

Action Item

Glenn Green – This interlocal agreement is to obtain emergency services in cases as snow, ice, etc. They have requested a resolution from the board. The amount is for \$100,000, but we have never come close to \$100,000.

Discussion ensued – not legible

1st – John Ray; 2nd – Dave Spurrier; Motion approved.

14. EXECUTIVE DIRECTOR'S REPORT.

2:31 – 3:20 EXECUTIVE SESSION – BOARD TOOK NO ACTION

15. ADJOURNMENT.

3:21 - Adjourned

EXECUTIVE SESSION - PURSUANT TO CHAPTER 551, SUBCHAPTER D, TEXAS GOVERNMENT CODE, IF ANY

- At any time during the meeting of the NET RMA Board of Directors, the Board may meet in executive session for consultation concerning matters under Chapter 551 of the Texas Government Code, including:
 - A. Section 551.071. Consultation with Attorney—Consultation with and advice from legal counsel concerning pending/contemplated litigation, settlement offers and negotiations, ongoing disputes and potential disputes, and other legal issues.
 - B. Section 551.072. Deliberation Regarding Real Property—Discussion of real property purchase, exchange, lease, license, gift, donation, and/or negotiated settlement, including property to be acquired for right-of-way.
 - C. Section 551.074. Personnel Matters—Deliberation concerning the appointment, employment, reassignment, evaluation, duties, discipline, and/or dismissal of personnel.

PARTICIPATION BY TELEPHONE CONFERENCE CALL:

One or more members of the Board may participate in this meeting through a telephone conference call, as authorized by Section 370.262, Texas Transportation Code. Under that law, each part of the telephone conference call meeting that by law must be open to the public shall be audible to the public at the meeting location. During the meeting, the identification of each party shall be clearly stated prior to speaking, and the meeting shall be documented by written minutes. On conclusion of the meeting, the written minutes of the meeting will be made available to the public.

OPEN COMMENT PERIOD

The Board will allow an open comment period, **not to exceed one hour**, to receive public comment on any other matter that is under the jurisdiction

of the Board, including an item listed on the agenda. Public comment must be made during the open comment period. You must be recognized by the presiding officer.

Each speaker will be allowed a **maximum of three (3) minutes**. For subjects that are not otherwise part of the agenda for the meeting, Board members may neither comment nor question speakers during the open comment period, but may request the presiding officer, or a recognized committee, to investigate the subject further. No action will be taken on matters that are not part of the agenda for the meeting.

NOTE

Enumerated agenda items are assigned for ease of reference only and will not necessarily be considered by the Board in that particular order. The presiding officer may rearrange the order in which agenda items are considered.

Presenters with audiovisual needs are requested to contact NET RMA at 903.630.7894 at least two working days prior to the meeting.

ACCESSIBILITY STATEMENT FOR DISABLED PERSONS

This meeting site is accessible to disabled persons as follows: wheelchair ramp at the main entrance. If any special assistance or accommodations are needed to attend this meeting, please contact the NET RMA at 903.630.7894 at least two working days prior to the meeting so that appropriate arrangements can be made.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for person who are deaf or hearing impaired, and readers of large print or Braille, are requested to contact the NET RMA at 903.630.7894 at least two working days prior to the meeting so that appropriate arrangements can be made.