



MEETING NOTICE

TO: North East Texas Regional Mobility Authority Board Members  
FROM: Linda Thomas, Chair  
DATE: Tuesday, September 10, 2019  
SUBJECT: **September Board Meeting**

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The next meeting of the NET RMA is scheduled as follows:

**DATE:** Tuesday, September 10, 2019  
**TIME:** 1:30 PM  
**PLACE:** Willow Brook Country Club  
3205 W. Erwin St.  
Tyler, TX 75702  
Smith County

Enclosed please find the agenda and other pertinent information for your review prior to the meeting. Should you have any questions, please call Bianca Felux at 903.630.7894.

**NORTH EAST TEXAS REGIONAL MOBILITY AUTHORITY (NET RMA)**  
**BOARD OF DIRECTORS REGULAR MEETING**  
Tuesday, September 10, 2019  
Willow Brook Country Club  
3205 W. Erwin St.  
Tyler, TX 75702  
Smith County

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1. **CALL TO ORDER AND DECLARATION OF QUORUM**  
*Notice of this meeting was posted with the Secretary of State's Office and on the NET RMA website and office on Friday, September 6, 2019.*
2. **INVOCATION**
3. **WELCOME & INTRODUCTION OF BOARD MEMBERS**
4. **OPEN PUBLIC FORUM/COMMENT PERIOD**
5. **DISCUSSION, CONSIDERATION AND APPROVAL OF THE MINUTES FOR THE AUGUST 13, 2019 BOARD MEETING.** Action Item
6. **CHAIR'S REPORT** Linda Thomas
7. **DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON AN HONORARY RESOLUTION FOR FORMER TXDOT COMMISSIONER JEFF AUSTIN, III.**
8. **COMMITTEE REPORTS**
  - A. **Executive Committee** Linda Thomas
  - B. **Personnel Committee** Jason Ray
  - C. **Construction and Maintenance Committee** Barham Fulmer
  - D. **Member Outreach Committee** John Cloutier
  - E. **East Texas Hourglass Committee** Dave Spurrier
  - F. **Investment Committee** Robert Messer
9. **PARTNERSHIP UPDATES**
  - A. **East Texas Corridor Council** Linda Thomas
  - B. **I-69 Alliance Committee** Linda Thomas
  - C. **East Texas Council of Governments** Linda Thomas
  - D. **Metropolitan Planning Organization/Texas Department of Transportation Updates** Chris Miller
10. **REVIEW AND ACCEPTANCE OF NET RMA FINANCIAL STATEMENTS.**
11. **DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE NET RMA FY 2019-2020 BUDGET. (RESOLUTION 19-29)** Action Item
12. **DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE SELECTION OF A PROVIDER FOR TRAFFIC AND REVENUE ENGINEERING SERVICES. (RESOLUTION 19-30)** Action Item

13. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE SELECTION OF A PROVIDER FOR MARKETING CONSULTING SERVICES.  
(RESOLUTION 19-31) Action Item
14. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN AMENDMENT TO THE PROCUREMENT POLICIES REGARDING SOLICITATIONS FOR GOODS AND SERVICES.  
(RESOLUTION 19-32) Action Item
15. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE WORK AUTHORIZATION NO. 7 WITH ATKINS FOR GENERAL ENGINEERING SUPPORT SERVICES DURING FY 2020.  
(RESOLUTION 19-33) Action Item
16. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE WORK AUTHORIZATION NO. 8 WITH ATKINS FOR TOLL 49 SYSTEM MAINTENANCE SUPPORT SERVICES FOR FY 2020.  
(RESOLUTION 19-34) Action Item
17. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE WORK AUTHORIZATION NO. 9 WITH ATKINS FOR MAJOR RENEWAL AND REPLACEMENT SUPPORT ON TOLL 49 FOR FY 2020.  
(RESOLUTION 19-35) Action Item
18. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE WORK AUTHORIZATION NO. 10 WITH ATKINS FOR TOLL 49 MAINTENANCE SERVICES.  
(RESOLUTION 19-36) Action Item
19. REPORT ON TOLL 49 TOLLING TRANSACTIONS AND REVENUE  
A. Comprehensive Transaction Report by CDM Smith
20. DISCUSSION OF PROPOSED AMENDMENT TO THE NET RMA BYLAWS. Linda Thomas
21. EXECUTIVE DIRECTOR'S REPORT. Chris Miller  
A. Maintenance Update  
B. Priority Project Status
22. ADJOURNMENT

**EXECUTIVE SESSION - PURSUANT TO CHAPTER 551, SUBCHAPTER D, TEXAS GOVERNMENT CODE, IF ANY**

- At any time during the meeting of the NET RMA Board of Directors, the Board may meet in executive session for consultation concerning matters under Chapter 551 of the Texas Government Code, including:
  - A. Section 551.071. Consultation with Attorney—Consultation with and advice from legal counsel concerning pending/contemplated litigation, settlement offers and negotiations, ongoing disputes and potential disputes, and other legal issues.
  - B. Section 551.072. Deliberation Regarding Real Property—Discussion of real property purchase, exchange, lease, license, gift, donation, and/or negotiated settlement, including property to be acquired for right-of-way.
  - C. Section 551.074. Personnel Matters—Deliberation concerning the appointment, employment, reassignment, evaluation, duties, discipline, and/or dismissal of personnel.

## **Tentatively Scheduled NET RMA Board Meetings:**

October 8, 2019 – Pinecrest Country Club, Gregg County

## **Non-Scheduled Meetings / Functions - Where a Quorum could be Present, but No RMA Business would be conducted:**

September 26, 2019 – Texas Transportation Commission meeting

### **PARTICIPATION BY TELEPHONE CONFERENCE CALL:**

One or more members of the Board may participate in this meeting through a telephone conference call, as authorized by Section 370.262, Texas Transportation Code. Under that law, each part of the telephone conference call meeting that by law must be open to the public shall be audible to the public at the meeting location. During the meeting, the identification of each party shall be clearly stated prior to speaking, and the meeting shall be documented by written minutes. On conclusion of the meeting, the written minutes of the meeting will be made available to the public.

### **COURTESY RULES**

Thank you for your presence. The NET RMA appreciates your interest. If you wish to address the RMA on any agenda item, Public Participation Forms will be available before the meeting. These forms must be filled out and turned in to the RMA Chair or Secretary *prior* to the time the agenda item in question is addressed by the RMA.

You must be recognized by the Chair. (NOTE: Items will not necessarily be presented in the order they are posted.)

### **OPEN COMMENT PERIOD**

At the conclusion of all other agenda items, the Board will allow an open comment period, **not to exceed one hour**, to receive public comment on any other matter that is under the jurisdiction of the Board. Public comment that does not relate to a specific agenda item must be made during the open comment period.

Each speaker will be allowed a **maximum of three (3) minutes**. Speakers must be signed up prior to the beginning of the open comment period. For subjects that are not otherwise part of the agenda for the meeting, Board members may neither comment nor question speakers during the open comment period, but may request the Chair, or a recognized committee, to investigate the subject further. No action will be taken on matters that are not part of the agenda for the meeting.

### **NOTE**

Enumerated agenda items are assigned for ease of reference only, and will not necessarily be considered by the Board in that particular order. The Chair may rearrange the order in which agenda items are considered.

Presenters with audiovisual needs are requested to contact NET RMA at 903.630.7894 at least two working days prior to the meeting.

### **ACCESSIBILITY STATEMENT FOR DISABLED PERSONS**

This meeting site is accessible to disabled persons as follows: wheelchair ramp at the main entrance. If any special assistance or accommodations are needed in order to attend this RMA meeting, please contact NET RMA at 903.630.7894 at least two working days prior to the meeting so that appropriate arrangements can be made.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for person who are deaf or hearing impaired, and readers of large print or Braille, are requested to contact NET RMA at 903.630.7894 at least two working days prior to the meeting so that appropriate arrangements can be made.