



MEETING NOTICE

TO: North East Texas Regional Mobility Authority Board Members
FROM: Gary Halbrooks
DATE: Tuesday, June 14, 2022
SUBJECT: **June Board Meeting**

The next meeting of the NET RMA is scheduled as follows:

DATE: Tuesday, June 14, 2022
TIME: 1:30 PM
PLACE: NET RMA Offices
1011 Pruitt Place
Tyler, TX 75703

Enclosed please find the agenda and other pertinent information for your review prior to the meeting. Should you have any questions, please call Megan Page at 903.630.7894.

NORTH EAST TEXAS REGIONAL MOBILITY AUTHORITY (NET RMA)
BOARD OF DIRECTORS REGULAR MEETING
Tuesday, June 14, 2022, 1:30 PM
NET RMA Offices
1011 Pruitt Place
Tyler, TX 75703

1. CALL TO ORDER AND DECLARATION OF QUORUM.

Notice of this meeting was posted with the Secretary of State's Office and on the NET RMA website and office on Friday, June 10, 2022.

Gary called the meeting to order 1:31pm in Tyler Texas. We have a quorum.

2. WELCOME & INTRODUCTION OF BOARD MEMBERS.

Attendees: Gary Halbrooks, Robert Messer, Dave Spurrier, Keith Honey, John Cloutier, Chet Clayton, Marcia Daughtrey, Jason Ray, and Andrea Williams-McCoy, Larry Morse, Dan Droege.

3. CHAIR'S REPORT

Gary Halbrooks commented on how nice it is for the board to visit over lunch prior to conducting NET RMA Board business.

4. OPEN PUBLIC FORUM/COMMENT PERIOD.

Diana Carter spoke during the public comments about the recent changes in the NET RMA disabled veteran program and the fact that now a transponder is required which costs money.

5. DISCUSSION, CONSIDERATION AND APPROVAL OF THE MINUTES FOR THE APRIL 12, 2022 REGULAR BOARD MEETING.

Motion made by Dave Spurrier and second by Robert Messer. Motion approved.

6. COMMITTEE REPORTS

A. Finance Committee – Robert Messer reported that a financial advisor was contacted regarding the process of investing funds. A conversation was had between Mr. Messer and Mr. Spurrier regarding the options of this process such as how much would be invested, and that there are 2 financial officers, Dianne Johnston and Glenn Green and there may need to be some additional training.

B. Upshur County Feasibility Study – Larry Morse reported that Upshur County US 271 Feasibility Study was held on March 3, 2022

C. Member Outreach Committee – John Cloutier reported that the Priority Project Submission is tomorrow, and the meeting will be held on 6-28-2022 at 1:30pm.

7. REVIEW AND ACCEPTANCE OF NET RMA FINANCIAL STATEMENTS.

Financial report was given by Dianne Johnston. Funds are flowing daily from NTTA. John Cloutier voiced concerns over the cost of the back-office transition. Everett Owen reported on the testing of the gantry equipment is on track as scheduled. Motion made by Robert Messer and second Jason Ray. Motion approved.

8. UPDATE ON PUBLIC OUTREACH EFFORTS.

A report was given by Hahn employees, Kami and David regarding the following items to be used for the transition to NTTA: Buckslips, social media posts, and local news coverage. They also reported on the "Distracted Driver Campaign" and the "Safe Driving Scholarship Campaign"

9. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO ADOPT REVISIONS TO THE NET RMA MISSION STATEMENT.

The mission statement was presented by Gary Halbrooks.

(RESOLUTION 22-10)

Motion made by Robert Messer and second by Dave Spurrier. Motion is approved.

Action Item

10. UPDATE ON THE ACQUISITION OF CYBERSECURITY INSURANCE COVERAGE.

Glenn Green

Executive Director, Glenn Green reported that cyber security insurance was acquired at 5 million dollars which was required for the transition to NTTA.

11. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE SELECTION OF A PROVIDER FOR TOLL SYSTEMS CONSULTANT SERVICES.

(RESOLUTION 22-11)

Action Item

Everett Owen reported that Fagan Consulting was the only consultant to enter a bid. Dave Spurrier asked for clarification regarding how consultants know about this process and Mr. Owen stated it was on the NET RMA website and in newspaper. Motion made by Robert Messer and second by Dave Spurrier. Motion approved.

12. EXECUTIVE DIRECTOR'S REPORT.

A. Update on the NET RMA Maintenance Budget.

B. Update on the Submission of the Rural Surface Transportation Grant Application for the Toll 49 Widening Project.

During this report Mr. Cloutier inquired as to how the NET RMA can hold contractors accountable for issues that arise from the work the contractors perform.

13. ADJOURNMENT.

Gary Halbrooks – Meeting adjourned at 3:28pm

EXECUTIVE SESSION - PURSUANT TO CHAPTER 551, SUBCHAPTER D, TEXAS GOVERNMENT CODE, IF ANY

➤ **At any time during the meeting of the NET RMA Board of Directors, the Board may meet in executive session for consultation concerning matters under Chapter 551 of the Texas Government Code, including:**

A. Section 551.071. Consultation with Attorney—Consultation with and advice from legal counsel concerning pending/contemplated litigation, settlement offers and negotiations, ongoing disputes and potential disputes, and other legal issues.

B. Section 551.072. Deliberation Regarding Real Property—Discussion of real property purchase, exchange, lease, license, gift, donation, and/or negotiated settlement, including property to be acquired for right-of-way.

C. Section 551.074. Personnel Matters—Deliberation concerning the appointment, employment, reassignment, evaluation, duties, discipline, and/or dismissal of personnel.

PARTICIPATION BY TELEPHONE CONFERENCE CALL:

One or more members of the Board may participate in this meeting through a telephone conference call, as authorized by Section 370.262, Texas Transportation Code. Under that law, each part of the telephone conference call meeting that by law must be open to the public shall be audible to the public at the meeting location. During the meeting, the identification of each party shall be clearly stated prior to speaking, and the meeting shall be documented by written minutes. On conclusion of the meeting, the written minutes of the meeting will be made available to the public.

OPEN COMMENT PERIOD

The Board will allow an open comment period, **not to exceed one hour**, to receive public comment on any other matter that is under the jurisdiction of the Board, including an item listed on the agenda. Public comment must be made during the open comment period. You must be recognized by the presiding officer.

Each speaker will be allowed a **maximum of three (3) minutes**. For subjects that are not otherwise part of the agenda for the meeting, Board members may neither comment nor question speakers during the open comment period, but may request the presiding officer, or a recognized committee, to

investigate the subject further. No action will be taken on matters that are not part of the agenda for the meeting.

NOTE

Enumerated agenda items are assigned for ease of reference only, and will not necessarily be considered by the Board in that particular order. The presiding officer may rearrange the order in which agenda items are considered.

Presenters with audiovisual needs are requested to contact NET RMA at 903.630.7894 at least two working days prior to the meeting.

ACCESSIBILITY STATEMENT FOR DISABLED PERSONS

This meeting site is accessible to disabled persons as follows: wheelchair ramp at the main entrance. If any special assistance or accommodations are needed in order to attend this meeting, please contact the NET RMA at 903.630.7894 at least two working days prior to the meeting so that appropriate arrangements can be made.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for person who are deaf or hearing impaired, and readers of large print or Braille, are requested to contact the NET RMA at 903.630.7894 at least two working days prior to the meeting so that appropriate arrangements can be made.

MINUTES