



MEETING NOTICE

TO: North East Texas Regional Mobility Authority Members
FROM: Linda Thomas, Chair
DATE: September 22, 2015
SUBJECT: September Board Meeting

The next meeting of the NET RMA is scheduled as follows:

DATE: Tuesday, September 22, 2015
TIME: 1:30 PM
PLACE: Mt. Pleasant Civic Center
1800 N Jefferson Av
Mt. Pleasant, TX 75455
Titus County

Enclosed please find the agenda and other pertinent information for your review prior to the meeting. Should you have any questions, please call K'Lin Noble at 903.594.4834.

NORTH EAST TEXAS REGIONAL MOBILITY AUTHORITY (NET RMA)
BOARD OF DIRECTORS REGULAR MEETING
1:30 PM Tuesday, September 22, 2015
Mt. Pleasant Civic Center
1800 N. Jefferson Ave.
Mt. Pleasant, Texas 75455
Titus County

1. CALL TO ORDER AND DECLARATION OF QUORUM

Notice of this meeting was posted with the Secretary of State's Office, at the offices of the NET RMA, and on the NET RMA website on Friday, September 18, 2015.

Since everyone was present, the Board was called to order at 1:24pm.

2. INVOCATION

Walta Cooke offered the invocation.

3. WELCOME & INTRODUCTION OF BOARD MEMBERS

Board Members

4. OPEN PUBLIC FORUM/COMMENT PERIOD

5. APPROVAL OF MINUTES

A. Discussion, consideration and approval of minutes for:

1. July 14, 2015 NET RMA Regular Board Meeting

Action Item

Motion to accept: Gary Halbrooks, 2nd Jack Traylor. Approval passed.

6. CHAIR'S REPORT

A. Comments from the Chair

Chair Thomas brought the 2015 Board Meeting Schedule to everyone's attention so they can plan accordingly. She also shared the attendance record of the members and reminded them of the attendance rules.

B. Appointment of Executive Director Search Committee

Search Committee consists of: Keith Honey (chair), Walta Cooke, Robert Messer, Robert Murray and Dr. James Harris. A job description will be presented to the full board at the next board meeting in October.

7. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON A RESOLUTION HONORING FORMER NET RMA BOARD MEMBER CELIA BOSWELL.

Motion: Barham Fulmer, 2nd: Robert Murray. Resolution passed.

**8. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE NET RMA FISCAL YEAR 2015-2016 BUDGET.
(RESOLUTION 15-29)**

Action Item

Motion: Jack Traylor, 2nd: Larry Morse. Budget resolution passed.

9. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE NET RMA ANNUAL COMPLIANCE REPORT.
(RESOLUTION 15-30)

Action Item

Motion: Walta Cooke, 2nd: Mike Thomas. Resolution passed.

10. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO DESIGNATE THE INTERIM EXECUTIVE DIRECTOR AS THE RESPONSIBLE PARTY TO EXECUTE REQUISITIONS FOR DISBURSEMENTS FROM THE CONSTRUCTION FUND.
(RESOLUTION 15-31)

Action Item

Motion: Jack Traylor, 2nd: Larry Morse.

Everett Owen specified that the chain of command on disbursements would be:

1. Executive Director
2. Interim Executive Director
3. Treasurer

Resolution passed.

11. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN INTERLOCAL AGREEMENT WITH TXDOT REGARDING MAINTENANCE OF TOLL 49.
(RESOLUTION 15-32)

Action Item

Motion: Robert Murray, 2nd: Jack Traylor.

Discussion detailed that the total amount was lowered by \$2.00 by TxDOT. Most work will be conducted by a 3rd party vendor, and TxDOT will be basically a backup to that. Work will not be covered by a warranty, but would be subject to liability.

Resolution passed.

12. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO AMEND THE INTERLOCAL AGREEMENT WITH CTRMA FOR TOLL PROCESSING SERVICES.
(RESOLUTION 15-33)

Action Item

Motion: Walta Cook, 2nd: Jack Traylor.

CTRA has the contract with MSB, and the ILA references this agreement.

Resolution passed.

13. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE WORK AUTHORIZATION NO. 1 WITH BALCONES GEOTECHNICAL, PLLC FOR EVALUATION AND REVIEW OF TOLL 49 PAVEMENT DESIGN.
(RESOLUTION 15-34)

Action Item

Motion: Robert Messer, 2nd: Jack Traylor.

This WA is needed because when the contract was initiated, it limited their expenditures for this fiscal year. That has been spent, so this is to approve the monies to do more work to determine remediation on 1) traffic/trucks 2) drainage/rainwater erosion 3) design needs (such as an overlay).

Resolution passed.

14. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE SELECTION OF A CONTRACTOR TO PERFORM TOLL 49 PAVEMENT REPAIRS AND IMPROVEMENTS.
(RESOLUTION 15-35)

Action Item

Motion: Jack Traylor, 2nd: Larry Morse.

Gary Halbrooks asked if it makes sense to get the full report from Balcones first?

Keith Jackson of Atkins Global responded that Balcones was instrumental in preparing the specs for the bid, so their needs are addressed in the package.

Resolution passed, and bid was awarded to Reynolds & Kay.

- 15. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE WORK AUTHORIZATION NO. 10.2 WITH ATKINS FOR CONTINUED PROJECT DEVELOPMENT SUPPORT FOR SEGMENT 4 OF TOLL 49.
(RESOLUTION 15-36)** **Action Item**

Motion: Larry Morse, 2nd: Robert Messer

Resolution Passed.

- 16. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE WORK AUTHORIZATION NO. 12 WITH ATKINS FOR FY 2016 GENERAL ENGINEERING CONSULTANT SERVICES.
(RESOLUTION 15-37)** **Action Item**

Motion: Gary Halbrooks, 2nd: Robert Murray

Resolution passed.

- 17. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE WORK AUTHORIZATION NO. 13 WITH ATKINS FOR FY 2016 MAINTENANCE OVERSIGHT AND SUPPORT SERVICES FOR TOLL 49.
(RESOLUTION 15-38)** **Action Item**

Motion: Barham Fulmer, 2nd: Dr. Harris

Resolution passed.

- 18. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE WORK AUTHORIZATION NO. 11 WITH RS&H FOR FY 2016 GENERAL ENGINEERING CONSULTANT SERVICES.
(RESOLUTION 15-39)** **Action Item**

Motion: Gary Halbrooks, 2nd: Mike Thomas

Resolution passed.

- 19. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE USE OF FUNDS FOR RIGHT-OF-WAY ACQUISITION FOR SEGMENT 4 OF TOLL 49.
(RESOLUTION 15-40)** **Action Item**

The board broke into Executive Session.

Upon resuming, Motion: Larry Morse, 2nd: Hudson Old

Resolution passed.

- 20. DISCUSSION OF A PROCESS AND/OR CRITERIA FOR PRIORITIZING NET RMA SUPPORTED PROJECTS**

Send matrix to Long Range Planning committee. Consider the long range plan with the short term steps to achieve it. Revenue producing projects will be few and far between. NETRMA should allocate more dollars as they materialize.

- 21. DISCUSSION OF PROPOSED AMENDMENTS TO THE NET RMA BYLAWS** **Director Thomas**

Change the work Chair to Presiding Officer throughout the bylaws.

Committee should work on a form that can be used to add an agenda item.
A clean copy, a red-lined copy and the changes will be presented to the board at the next meeting.

22. PRESENTATION OF TOLL 49, SEGMENT 4 GEC REPORT

RS&H

Kate Wilder of RS&H presented how the numbers were conceived from the organic numbers from this year.

23. PRESENTATION OF TOLL 49, SEGMENT 4 TRAFFIC & REVENUE REPORT

CDM SMITH

Ram Maddali presented the T&R report

24. PRESENTATION OF TOLL 49, SEGMENT 4 FINANCIAL PLAN

Director Messer/FIRST SOUTHWEST

Robert Messer and Richard Ramirez presented the financial plan numbers for Segment 4.

25. TREASURER'S REPORT

26. ACCEPT THE FINANCIAL STATEMENTS FOR JUNE AND JULY 2015

Motion: Robert Murray, 2nd: Dave Spurrier
Financials were accepted.

27. EXECUTIVE DIRECTOR'S REPORT

Everett Owen

- a. Segment 4 Timeline
- b. Toll 49 Update
 - Report on Tolling Transactions and Revenue
 - Update on Sale of Surplus Property
 - Road Maintenance Cost Comparisons (lane/mile cost)
- c. Update on Purchase of UP Right-of-Way
- d. Update on County Input on Strategic Plan
- e. Update on County Judges Letter Campaign

28. ADJOURNMENT

Meeting was adjourned at 4:36pm