



MEETING NOTICE

TO: North East Texas Regional Mobility Authority Board Members  
FROM: Gary Halbrooks  
DATE: Tuesday, January 10, 2023  
SUBJECT: **January Board Meeting**

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The next meeting of the NET RMA is scheduled as follows:

**DATE:** Tuesday, January 10, 2023  
**TIME:** 1:30 PM  
**PLACE:** Trinity Valley Electric Cooperative, Inc.  
1800 Highway 243 East  
Kaufman, Texas 75142

Enclosed please find the agenda and other pertinent information for your review prior to the meeting. Should you have any questions, please call Megan Page at 903.630.7894.

**NORTH EAST TEXAS REGIONAL MOBILITY AUTHORITY (NET RMA)**  
**BOARD OF DIRECTORS REGULAR MEETING**  
Tuesday, January 10, 2023, 1:30 PM  
Trinity Valley Electric Cooperative, Inc.  
1800 Highway 243 East  
Kaufman, Texas 75142

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**1. CALL TO ORDER AND DECLARATION OF QUORUM.**

Notice of this meeting was posted with the Secretary of State's Office and on the NET RMA website and office on Friday, January 6, 2023.

Robert Messer is running the meeting.

**2. OPEN PUBLIC FORUM/COMMENT PERIOD.**

No Comment

**3. WELCOME AND INTRODUCTION OF BOARD MEMBERS.**

Andrea McCoy, Ben Hamilton, Chet Clayton, Curtis Rath, Dan Droege, Dave Spurrier, Jason Ray, John Cloutier, Larry Kellam, Larry Morse, Matthew Watts, Marcia Daughtrey, Nathan Tafoya, Robbie Shoults, Robert Messer, Rush Harris, Mike Hanner are all a part of the meeting.

Guests in the Room – Justin Wynn and McCosh - CDM Smith; Tammy Sims, Gregg Blake, Donna Adams – Atkins, Keith Jackson, and Stephanie Halliday – HNTB; Everett Owen

**4. CHAIR'S REPORT.**

N/A

**Gary Halbrooks**

**5. DISCUSSION, CONSIDERATION AND APPROVAL OF THE MINUTES FOR THE OCTOBER 11, 2022 REGULAR BOARD MEETING.**

No Corrections – Approved

**6. COMMITTEE REPORTS.**

Larry Morse – Update on Atkins Supplemental Work Authorization 15 (Gilmer Loop Study)

2<sup>nd</sup> Stakeholder meeting. Purpose was to review the results of the meeting and through town option was deemed to be to disruptive. It presents the east and was conceptual concepts (Super Two). It also discussed the environmental issues. East has more environmental issues, however, the west route would impact more residences. Atkins also reviews the truck traffic patterns. The two options were reviewed, and the stakeholder preferred the west option. The estimates range to \$200 million to \$275 million. This would remove most the truck traffic through town. There was a total of 30 people in attendance at the December meeting.

Marcia Daughtrey – the east option would be the most expensive option because it goes through so many residential areas.

Larry Morse – Almost all stakeholders agreed that the west option was the best.

John Cloutier (Priority Project Update)

Longview has completed their most recent priority project and are being reimbursed.

**7. REVIEW AND ACCEPTANCE OF NET RMA FINANCIAL STATEMENTS.**

Dianne – Total revenue is over budget by 6%, total revenue and fees (video, net) is under budget by 28%, total operating revenue is under budget by 6%, total operating expense is over by 27%. Toll 49 operating expenses is under budget by 23%, total other income budget is over by 6%, and total net income is under budget by 4%.

Robert – Are we working on the Audit?

Dianne - Audit is going well but the service reports we have to get are still in progress. We hope we can get them by January and present in March. Auditor has to have these documents.

## **8. REPORT ON TOLL 49 TOLLING TRANSACTIONS AND REVENUE.**

### **A. COMPREHENSIVE TRANSACTION REPORT BY CDM SMITH.**

Justin Wynn – I will be discussing the following regional economic indicators, comparison of Toll 49 with state and nationwide traffic, quarterly trends, daily summary and observed vs. forecasted transactions comparison. For the past 20 years, growth has been about 20%. Smith County is at 50% growth since 2001. Unemployment is at about 4%. Kaufman is the highest growing county. It has been about 1% average growth in the NET RMA counties. Total Transactions for 2022 have been slightly lower than 2021, but only a slight drop. Cars make up most transactions. Trucks have seen strong growth in 2022 and exceed growth in 2021. Long term, the transaction has been positive growth for cars, but Trucks have a stronger growth. On the Daily level, most tracking still slightly below 2021. Historically, 2021 finished below projections, and 2022 is also below, but matched better with 2022 projections.

Robert Messer and Justin have a conversation.

Robert – We are doing better on our trucks than I expected. Should we be charging more?

Justin – This is maybe not my area, but it is something to consider.

CDM Smith - If you raise costs, then trucks will reduce the usage.

Dave – Questions accuracy of charts in board book.

CDM SMITH – The long-term projection numbers have not been updated. 2023 and beyond does not have accurate numbers. 2022 and prior is up to date. We will have accurate numbers next time we meet.

Andrea – Do we have any insight to why are truck transactions have been higher?

CDM Smith – AVI is going up.

Jason Ray – 2021 is higher than 2022?

CDM Smith – 2021 is higher because vacation demand is higher, and people were driving more.

Everett – Higher gas prices also explain it.

## **9. REPORT ON EARNED MEDIA/HOLIDAY ADVERTISING.**

**Hahn Public**

Kami Bailey – This is our fun Santa campaign to show you can avoid holiday traffic. (Shows Santa video) Short but sweet. Sounds included screeching brake in regular traffic and happy music on Toll 49. (Plays Santa radio add) Fun to have Santa engage Siri. We will be pulling performance in the next month or so.

David – Harrison County Grant (positive coverage video). We are always excited to promote the grant projects and work with local media to get positive media.

Kami – Safe driving campaign in radio, billboards, gas pumps, etc. Overall Digital performance was high and topped averages. Radio had a decrease rate for click rate. Social on Facebook last year was organic, and there was a significant increase in this advertisement. Twitter was not the focus of our campaign and did decrease probably due the to the changes in

twitter. Website performance was good and above the industry standard. Majority was viewed from the phones and tablets. Lastly, our future recommendations are to move on to something new to top the campaign we had this year.

David – 2023 Linda Thomas Safe Driving Scholarship – We are doing 10 \$1,000 scholarships. We had about 70 students apply last year and get moving a little sooner this year.

Glenn – David, you did a very good job

Andrea - Our team will be ready to judge this year, and we are excited!

**10. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE NET RMA ANNUAL COMPLIANCE REPORT.**

**(RESOLUTION 23-01)**

**Action Item**

Glenn – Included in your board book is required every year, and we just need approval. This goes to TxDOT

Robert – Questions? Motion – Marcia Daughtrey, Second – Curtis Rath

**11. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE EXECUTION OF AN ADVANCED FUNDING AGREEMENT WITH TXDOT FOR A TRAFFIC SIGNAL AT THE INTERSECTION OF SH 110 AND TOLL 49.**

**(RESOLUTION 23-02)**

**Action Item**

Glenn – This is a project we have discussed at the board level. We had some wording to revise, whoever, this is no longer ready to present to the board. We have found a need to make a small design change since it will affect the cost.

Robert – This item is being withdrawn.

**12. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE ISSUANCE OF A REQUEST FOR QUALIFICATIONS FOR GENERAL ENGINEERING CONSULTANT SERVICES.**

**(RESOLUTION 23-03)**

**Action Item**

Glenn – This does exactly what it says. Currently HNTB and Atkins are our two GECs. Can we have a vote to authorize, Robert?

Motion - Andrea Williams-McCoy, Second – Marcia Daughtrey

**13. EXECUTIVE DIRECTOR'S REPORT.**

Glenn – I am aware that we got items out late, but this was an issue with items being changed very last minute not a staff issue.

**A. Submission of TxDOT Project Report**

**B. Update on Atkins Supplemental Work Authorization 15 (Gilmer Loop Study)**

Glenn - Larry Morse discussed this. We have authorized extending time. Since this does not involve money, we thought this could be go ahead and extend.

Robert – Is this typical?

Brian – Typically, if a work authorization is in place, there is a resolution.

Robert – Next time we will go the route of resolution.

**C. Recent Bond Rating Upgrade**

Glenn – Good news to start the new year. S&P increased our bond rate.

Robert Messer– Any Questions? None

#### 14. ADJOURNMENT.

Motion – Marcia Daughtrey, Second – Curtis Rath

#### **EXECUTIVE SESSION - PURSUANT TO CHAPTER 551, SUBCHAPTER D, TEXAS GOVERNMENT CODE, IF ANY**

- **At any time during the meeting of the NET RMA Board of Directors, the Board may meet in executive session for consultation concerning matters under Chapter 551 of the Texas Government Code, including:**
  - A. Section 551.071. Consultation with Attorney—Consultation with and advice from legal counsel concerning pending/contemplated litigation, settlement offers and negotiations, ongoing disputes and potential disputes, and other legal issues.**
  - B. Section 551.072. Deliberation Regarding Real Property—Discussion of real property purchase, exchange, lease, license, gift, donation, and/or negotiated settlement, including property to be acquired for right-of-way.**
  - C. Section 551.074. Personnel Matters—Deliberation concerning the appointment, employment, reassignment, evaluation, duties, discipline, and/or dismissal of personnel.**

#### **PARTICIPATION BY TELEPHONE CONFERENCE CALL:**

One or more members of the Board may participate in this meeting through a telephone conference call, as authorized by Section 370.262, Texas Transportation Code. Under that law, each part of the telephone conference call meeting that by law must be open to the public shall be audible to the public at the meeting location. During the meeting, the identification of each party shall be clearly stated prior to speaking, and the meeting shall be documented by written minutes. On conclusion of the meeting, the written minutes of the meeting will be made available to the public.

#### **OPEN COMMENT PERIOD**

The Board will allow an open comment period, **not to exceed one hour**, to receive public comment on any other matter that is under the jurisdiction of the Board, including an item listed on the agenda. Public comment must be made during the open comment period. You must be recognized by the presiding officer.

Each speaker will be allowed a **maximum of three (3) minutes**. For subjects that are not otherwise part of the agenda for the meeting, Board members may neither comment nor question speakers during the open comment period, but may request the presiding officer, or a recognized committee, to investigate the subject further. No action will be taken on matters that are not part of the agenda for the meeting.

#### **NOTE**

Enumerated agenda items are assigned for ease of reference only, and will not necessarily be considered by the Board in that particular order. The presiding officer may rearrange the order in which agenda items are considered.

Presenters with audiovisual needs are requested to contact NET RMA at 903.630.7894 at least two working days prior to the meeting.

#### **ACCESSIBILITY STATEMENT FOR DISABLED PERSONS**

This meeting site is accessible to disabled persons as follows: wheelchair ramp at the main entrance. If any special assistance or accommodations are needed in order to attend this meeting, please contact the NET RMA at 903.630.7894 at least two working days prior to the meeting so that appropriate arrangements can be made.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for person who are deaf or hearing impaired, and readers of large print or Braille, are requested to contact the NET RMA at 903.630.7894 at least two working days prior to the meeting so that appropriate arrangements can be made.