



MEETING NOTICE

TO: North East Texas Regional Mobility Authority Board Members

FROM: Linda Thomas, Chair

DATE: Wednesday, September 13, 2017

SUBJECT: **September Board Meeting**

The next meeting of the NET RMA is scheduled as follows:

DATE: Wednesday, September 13, 2017
TIME: 1:00 PM
PLACE: Willow Brook Country Club
3205 W. Erwin St.
Tyler, TX 75702
Smith County

Enclosed please find the agenda and other pertinent information for your review prior to the meeting. Should you have any questions, please call K'Lin Noble at 903.630.7447.

NORTH EAST TEXAS REGIONAL MOBILITY AUTHORITY (NET RMA)
BOARD OF DIRECTORS REGULAR MEETING
Wednesday, September 13, 2017, 1:00 PM
Willow Brook Country Club
3205 W. Erwin St.
Tyler, TX 75702
Smith County

1. CALL TO ORDER AND DECLARATION OF QUORUM

Notice of this meeting was posted with the Secretary of State's Office and on the NET RMA website and office on Friday, September 8, 2017.

2. INVOCATION

3. WELCOME & INTRODUCTION OF BOARD MEMBERS

4. OPEN PUBLIC FORUM/COMMENT PERIOD

5. DISCUSSION, CONSIDERATION AND APPROVAL OF THE MINUTES FOR THE AUGUST 8, 2017 BOARD MEETING Action Item

6. CHAIR'S REPORT Linda Thomas

7. APPROVAL AND ACCEPTANCE OF NET RMA FINANCIAL STATEMENTS Michelle Colburn

8. EXECUTIVE DIRECTOR'S REPORT Chris Miller

- A. Bowie County Meeting (Judge Carlow) – August 22
- B. Century 21 Presentation (Mineola & Lindale Agents) – August 24
- C. County and Partner Meetings
 - 1. Harrison County – August 28
- D. Newsletter – September/October Edition – August 31
- E. Greater Tyler Area Chamber of Commerce Presentation – September 12

9. DEPARTMENT REPORTS

- | | |
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| A. Maintenance Department | Mark McClanahan |
| B. Finance Department | Michelle Colburn |
| C. Marketing/Public Relations/Human Resources Department | Colleen Colby |
| D. Customer Service Department | K'Lin Noble |
| E. Project Director's Report | Everett Owen |

10. COMMITTEE REPORTS

- | | |
|---|------------------|
| A. Executive Committee/Audit Committee | Linda Thomas |
| B. Personnel Committee | Dr. James Harris |
| C. Project Development & Implementation Committee | Barham Fulmer |
| D. Long-Range Planning Committee | John Cloutier |
| E. East Texas Hourglass Committee | Dave Spurrier |
| F. Investment Committee | Robert Messer |
| G. Facilities Committee | Gary Halbrooks |

11. PARTNERSHIP UPDATES

- A. East Texas Corridor Council
- B. I-69 Alliance Committee
- C. East Texas Council of Governments

Bob Moore
Linda Thomas
Linda Thomas

12. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE WORK AUTHORIZATION NO. 17 WITH ATKINS FOR CONTINUED GENERAL ENGINEERING SERVICES FOR FY 2018.
(RESOLUTION 17-46) Action Item
13. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE WORK AUTHORIZATION NO. 18 WITH RS&H FOR CONTINUED GENERAL ENGINEERING SERVICES FOR FY 2018.
(RESOLUTION 17-47) Action Item
14. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE ISSUANCE OF A REQUEST FOR QUALIFICATIONS FOR GENERAL CONSULTING CIVIL ENGINEERING SERVICES.
(RESOLUTION 17-48) Action Item
15. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE AN INTERLOCAL AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTATION FOR INCIDENT RESPONSE FOR MAINTENANCE AND TRAFFIC OPERATIONS.
(RESOLUTION 17-49) Action Item
16. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE CHANGE ORDER NO. 12 WITH WEBBER, LLC FOR AN EXTENSION OF THE COMPLETION DATE UNDER THE CONSTRUCTION CONTRACT FOR SEGMENT 4 OF TOLL 49.
(RESOLUTION 17-50) Action Item
17. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE CHANGE ORDER NO. 13 WITH WEBBER, LLC FOR EARTHWORK MOBILIZATION ON SEGMENT 4 OF TOLL 49.
(RESOLUTION 17-51) Action Item
18. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE SUBMISSION OF AN APPLICATION TO THE TEXAS DEPARTMENT OF TRANSPORTATION FOR FINANCIAL ASSISTANCE FOR DEVELOPMENT OF SEGMENTS 6 AND 7 OF TOLL 49.
(RESOLUTION 17-52) Action Item
19. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE A CONTRACT WITH CP&Y, INC. FOR ENVIRONMENTAL CONSULTING SERVICES ON SEGMENT 6 OF TOLL 49.
(RESOLUTION 17-53) Action Item
20. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE WORK AUTHORIZATION NO. 4 WITH CDM SMITH FOR TRAFFIC SUPPORT OF ENVIRONMENTAL REVIEW SERVICES ON SEGMENT 6 OF TOLL 49.
(RESOLUTION 17-54) Action Item
21. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE WORK AUTHORIZATION NO. 18 WITH ATKINS FOR ENVIRONMENTAL IMPACT STATEMENT REVIEW SERVICES AND PROJECT MANAGEMENT SERVICES ON SEGMENT 6 OF TOLL 49.
(RESOLUTION 17-55) Action Item

22. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE WORK AUTHORIZATION NO. 19 WITH RS&H FOR ENGINEERING OVERSIGHT AND SCHEMATIC DESIGN SERVICES ON SEGMENTS 6 AND 7 OF TOLL 49.
(RESOLUTION 17-56) Action Item

23. ADJOURNMENT

EXECUTIVE SESSION - PURSUANT TO CHAPTER 551, SUBCHAPTER D, TEXAS GOVERNMENT CODE, IF ANY

- At any time during the meeting of the NET RMA Board of Directors, the Board may meet in executive session for consultation concerning attorney-client matters (real estate, litigation, contracts, personnel, and security) under Chapter 551 of the Texas Government Code:
- A. Section 551.071. Consultation with Attorney—Consultation with and advice from legal counsel concerning pending/contemplated litigation, settlement offers and negotiations, ongoing disputes and potential disputes, and other legal issues, including without limitation legal issues related to the operation of Toll 49.
 - B. Section 551.072. Deliberation Regarding Real Property—Discussion of real property purchase, exchange, lease, license, gift, donation, and/or negotiated settlement, including property to be acquired for right-of-way.
 - C. Section 551.074. Personnel Matters—Deliberation concerning the appointment, employment, reassignment, evaluation, duties, discipline, and/or dismissal of personnel.

Tentatively Scheduled NET RMA Board Meetings:

October 10, 2017 – Texarkana, TX
November 14, 2017 – Gilmer, TX
December 12, 2017 – Marshall, TX
January 9, 2018 – Tyler, TX
February 13, 2018 – Titus County

Non-Scheduled Meetings / Functions - Where a Quorum could be Present, but No RMA Business would be conducted:

September 28, 2017 – Texas Transportation Commission

COURTESY RULES

Thank you for your presence. The NET RMA appreciates your interest. If you wish to address the RMA on any agenda item, Public Participation Forms will be available before the meeting. These forms must be filled out and turned in to the RMA Chair or Secretary *prior* to the time the agenda item in question is addressed by the RMA.

You must be recognized by the Chair. (NOTE: Items will not necessarily be presented in the order they are posted.)

OPEN COMMENT PERIOD

At the conclusion of all other agenda items, the Board will allow an open comment period, **not to exceed one hour**, to receive public comment on any other matter that is under the jurisdiction of the Board. Public comment that does not relate to a specific agenda item must be made during the open comment period.

Each speaker will be allowed a **maximum of three (3) minutes**. Speakers must be signed up prior to the beginning of the open comment period. For subjects that are not otherwise part of the agenda for the meeting, Board members may neither comment nor question speakers during the open comment period, but may request the Chair, or a recognized committee, to investigate the subject further. No action will be taken on matters that are not part of the agenda for the meeting.

NOTE

Enumerated agenda items are assigned for ease of reference only, and will not necessarily be considered by the Board in that particular order. The Chair may rearrange the order in which agenda items are considered.

Presenters with audiovisual needs are requested to contact NET RMA at 903.630.7447 at least two working days prior to the meeting.

ACCESSIBILITY STATEMENT FOR DISABLED PERSONS

This meeting site is accessible to disabled persons as follows: wheelchair ramp at the main entrance. If any special assistance or accommodations are needed in order to attend this RMA meeting, please contact NET RMA at 903.630.7447 at least two working days prior to the meeting so that appropriate arrangements can be made.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for person who are deaf or hearing impaired, and readers of large print or Braille, are requested to contact NET RMA at 903.630.7447 at least two working days prior to the meeting so that appropriate arrangements can be made.