



MEETING NOTICE

TO: North East Texas Regional Mobility Authority Board Members  
FROM: Gary Halbrooks  
DATE: Tuesday, April 11, 2023  
SUBJECT: **April Board Meeting**

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The next meeting of the NET RMA is scheduled as follows:

**DATE:** Tuesday, April 11, 2023  
**TIME:** 1:30 pm  
**PLACE:** 217 West Broad Street  
Texarkana, TX 75501

Enclosed please find the agenda and other pertinent information for your review prior to the meeting. Should you have any questions, please call Megan Page at 903.630.7894.

**NORTH EAST TEXAS REGIONAL MOBILITY AUTHORITY (NET RMA)**  
**BOARD OF DIRECTORS REGULAR MEETING**  
Tuesday, April 11, 2023, 1:30 pm  
217 West Broad Street  
Texarkana, TX 75501

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**1. CALL TO ORDER AND DECLARATION OF QUORUM.**

*Notice of this meeting was posted with the Secretary of State's Office and on the NET RMA website and office on Thursday, April 6, 2023.*

**2. OPEN PUBLIC FORUM/COMMENT PERIOD.**

**3. WELCOME AND INTRODUCTION OF BOARD MEMBERS.**

In Person – Curtis Rath, Jason Ray, Gary Halbrooks, Andrea Williams McCoy, and Larry Morse

Via Zoom – Ben Hamilton, Larry Kellam, Keith Honey, Matt Watts, Dan Droege, Marcia Daughtrey, Robert Messer, and Dave Spurrier

**4. CHAIR'S REPORT.**

**Gary Halbrooks**

Gary Halbrooks – Executive Meeting is starting to become more active to allow Board Meetings to run more efficiently and smoothly, therefore, we are starting to use a consent agenda, but I want to make sure board members have no issues with this.

**5. COMMITTEE REPORTS.**

Gary Halbrooks – We would have each committee listed, but we will no longer do that. It is now the committee chairs responsibility let staff know if you need to report anything.

**6. REVIEW AND ACCEPTANCE OF NET RMA FINANCIAL STATEMENTS AND AUDIT STATUS UPDATE.**

Dianne – Total revenue is over budget by 9%, total revenue and fees (video, net) is under budget by 23%, total operating revenue is under budget by 2%, total operating expense is over by 23%. Toll 49 operating expenses is over budget at 9%, total other income budget is over by 6%, and total net income is over budget by 36%. I am pleased with where we are right now. On page 21 of your board book, this is the quarterly break down our investments I am required to give you. Questions?

Larry Morse – With everything going on with banks, what due diligence are we doing?

Dianne – Texas Bank and Trust has reached out and let us know everything is good. Amegy has not reached out, but I am not concerned with them.

Discussion involving Robert Messer and Dianne

Motion 1<sup>st</sup> Larry Morse, 2<sup>nd</sup> Jason Ray. Motion is approved.

Dianne – When it comes to the audit, we have had significant issues. We have received news that we should receive info next week and should be able to present next month. Glenn, do you want to add anything?

Glenn – Dianne has done an extraordinary job in reaching out and trying to resolve this issue. We just wanted to keep the board up to date on the audit.

**7. PRESENTATION ON THE LINDA THOMAS SAFE DRIVING SCHOLARSHIP AWARD WINNERS.**

Andrea Williams McCoy – I am very pleased to announce the scholarship winners. (Gives history on the scholarship) We had 122 applications, and it was very hard to make a decision. I want to thank the entire committee for the time they put in on making these selections. We have a diverse and talented group of young people. Ainsley Anderson, Barrett Martin, Thomas M. Barker, Ashton Haynes, Lane Lewis, Lillian Purdum, Jaiden Darden, Janis Phu, Hope Wright, and Rushil Sajjan.

**8. UPDATE ON MARKETING AND COMMUNICATIONS PROGRAM.**

**Hahn Public**

David – First slide is all about the scholarship, but I want to thank Andrea cause this is a great success story. We are hoping to present as many checks in person as possible. Next, I want to talk about the newsletter. This has been very important to Gary to getting the newsletter out there and reformatted. Overall, we are very happy with the results of open and click rate. We also updated the website to add the press room to make it a one stop shop to look at all the NET RMA has done as an organization. Questions?

Andrea – Thank you

**CONSENT AGENDA**

**9. DISCUSSION, CONSIDERATION AND APPROVAL OF THE MINUTES FOR THE FEBRUARY 14, 2023 REGULAR BOARD MEETING.**

**10. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION REGARDING AUTHORIZED SIGNATORIES FOR NET RMA BANK ACCOUNTS.  
(RESOLUTION 23-07)**

**Action Item**

**11. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO INCREASE THE CREDIT LIMIT ON NET RMA BUSINESS CREDIT CARDS.  
(RESOLUTION 23-08)**

**Action Item**

Glenn – Consent agenda will never involve items that disburse funds. Glenn goes every item in brief detail.

Motion 1<sup>st</sup> Andrea Williams McCoy, 2<sup>nd</sup> Curtis Rath. Motion is approved.

**REGULAR ITEMS**

**12. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO APPROVE THE SELECTION OF AND CONTRACTING WITH ONE OR MORE GENERAL ENGINEERING CONSULTANTS.  
(RESOLUTION 23-09)**

**Action Item**

Glenn – We had 44 downloads and received 3 proposals. Multiple of these submissions combined resources. We want to select Lochner and HNTB as our GECs subject to our board approval. We have Gregg Evans and Denis Cooley with Lochner here with us. Next from HNTB we have Stephanie Halliday.

Gary Halbrooks – Questions?

Marcia Daughtrey – We did not select the highest score?

Discussion began between Glenn and Marcia

Glenn – We left everything anonymous to have no bias for our selection.

Dave Spurrier – How long is the contract?

Glenn – 5 years

Motion 1<sup>st</sup> Marcia Daughtrey, 2<sup>nd</sup> Andrea Williams McCoy. Motion is approved.

**13. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION TO AUTHORIZE THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING WITH THE CITY OF TERRELL FOR THE DEVELOPMENT OF THE SAGE HILL PARKWAY PROJECT.**

**(RESOLUTION 23-10)**

**Action Item**

Glenn – This is a development in the city of Terrell behind Buc-ee's. The city reached out to us to help develop this road. We are asking to move forward with financing and approval to sign the MOU that was prepared by Lock Lorde.

Dave Spurrier – How will we get our money back?

Discussion ensued between Glenn and Dave

Gary Halbrooks – I am assuming everyone knows where this area is? Since this is your territory, can you tell us a little about this area for the next 5 years.

Robert Messer – Kaufman County is the fastest growing county in the nation. Connection was not good via Zoom.

Keith Honey – Glenn, is there a end year to that backstop? When is the end pay out guaranteed?

Glenn – I do not have an exact date, but we are in the process of working it out.

Dave Spurrier – What part of the process are we voting on?

Glenn – We are not approving the 5 million today, but simply authorize me to sign and execute an agreement that is a general high level outline business agreement that the city of Terrell has already signed.

Motion 1<sup>st</sup> Larry Morse, 2<sup>nd</sup> Jason Ray. Motion is approved.

**14. DISCUSSION, CONSIDERATION AND POSSIBLE ACTION ON THE EXECUTIVE DIRECTOR ANNUAL PERFORMANCE EVALUATION.**

**(RESOLUTION 23-11)**

**Action Item**

Jason Ray – Review is sent out to all board members that are then reviewed by the Personnel Committee. Glenn continues to get high marks, so we want to give him a 6% raise.

Motion 1<sup>st</sup> Andrea Williams McCoy, 2<sup>nd</sup> Marcia Daughtrey. Motion is approved.

**15. EXECUTIVE DIRECTOR'S REPORT.**

**A. Significant Event Response Plan**

Glenn – When an incident occurs, we will provide an appropriate response. We will also provide additional information should it need be. When things come up on the news, we use a plan. Should we need to go further, we will in contact with who is necessary.

**16. ADJOURNMENT.**

Adjourned at 2:18

**EXECUTIVE SESSION - PURSUANT TO CHAPTER 551, SUBCHAPTER D, TEXAS GOVERNMENT CODE, IF ANY**

➤ **At any time during the meeting of the NET RMA Board of Directors, the Board may meet in executive session for consultation concerning matters under Chapter 551 of the Texas Government Code, including:**

**A. Section 551.071. Consultation with Attorney—Consultation with and advice from legal counsel concerning**

pending/contemplated litigation, settlement offers and negotiations, ongoing disputes and potential disputes, and other legal issues.

- B. **Section 551.072. Deliberation Regarding Real Property**—Discussion of real property purchase, exchange, lease, license, gift, donation, and/or negotiated settlement, including property to be acquired for right-of-way.
- C. **Section 551.074. Personnel Matters**—Deliberation concerning the appointment, employment, reassignment, evaluation, duties, discipline, and/or dismissal of personnel.

**PARTICIPATION BY TELEPHONE CONFERENCE CALL**

One or more members of the Board may participate in this meeting through a telephone conference call, as authorized by Section 370.262, Texas Transportation Code. Under that law, each part of the telephone conference call meeting that by law must be open to the public shall be audible to the public at the meeting location. During the meeting, the identification of each party shall be clearly stated prior to speaking, and the meeting shall be documented by written minutes. On conclusion of the meeting, the written minutes of the meeting will be made available to the public.

**CONSENT AGENDA**

The Consent Agenda includes routine or recurring items for Board action with a single vote. The Chairman or any Board Member may defer action on a Consent Agenda item for discussion and consideration by the Board with the other Regular Items.

**OPEN COMMENT PERIOD**

The Board will allow an open comment period, **not to exceed one hour**, to receive public comment on any other matter that is under the jurisdiction of the Board, including an item listed on the agenda. Public comment must be made during the open comment period. You must be recognized by the presiding officer.

Each speaker will be allowed a **maximum of three (3) minutes**. For subjects that are not otherwise part of the agenda for the meeting, Board members may neither comment nor question speakers during the open comment period, but may request the presiding officer, or a recognized committee, to investigate the subject further. No action will be taken on matters that are not part of the agenda for the meeting.

**NOTE**

Enumerated agenda items are assigned for ease of reference only, and will not necessarily be considered by the Board in that particular order. The presiding officer may rearrange the order in which agenda items are considered.

Presenters with audiovisual needs are requested to contact NET RMA at 903.630.7894 at least two working days prior to the meeting.

**ACCESSIBILITY STATEMENT FOR DISABLED PERSONS**

This meeting site is accessible to disabled persons as follows: wheelchair ramp at the main entrance. If any special assistance or accommodations are needed in order to attend this meeting, please contact the NET RMA at 903.630.7894 at least two working days prior to the meeting so that appropriate arrangements can be made.

Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services, such as interpreters for person who are deaf or hearing impaired, and readers of large print or Braille, are requested to contact the NET RMA at 903.630.7894 at least two working days prior to the meeting so that appropriate arrangements can be made.